



20<sup>th</sup> April 2023



Dear parents and carers

**Re: proposal to amend the length of the school week**

In March 2022, the Department for Education set out the government's expectation that all schools should deliver a minimum school week of 32.5 hours by September 2023.

Our school, along with a number of other schools in the local area and across the Trust, needs to make some minor changes to the school week in order to comply with this expectation.

We are proposing that we make the following small and necessary changes to the school day from September 2023:

Currently:

- Start of school day 8.55am (drop off between 8.45am and 8.55am)
- End of school day 3.15pm

Proposed change:

- Start of school day 8.50am (drop off between 8.40 am and 8.50am)
- End of school day 3.20pm

This change would take effect from **4 September 2023**. The information in this letter has also been sent to:

- The local authority
- Nearby schools that pupils' siblings may attend
- School staff
- After-school club and wrap-around care providers

We will work together to ensure that there is minimal disruption, but I appreciate that these very small changes may affect you in terms of childcare or working arrangements. I would therefore like to invite you to give any feedback you would like to be considered to the Directors of Bishop Wilkinson Catholic Education Trust, Office HQ, Barmston Lane, Washington, SR5 3QY for consideration by Friday 12<sup>th</sup> May 2023.

Following this period of consultation, a decision about the final plans will be communicated to you by 26<sup>th</sup> May 2023.

Yours sincerely,  
Mrs D Cushlow

CEO: Mr N Hurn, OBE

E: [info@bwcet.com](mailto:info@bwcet.com) | [bwcet.com](http://bwcet.com)

Bishop Wilkinson Catholic Education Trust a company limited by guarantee, registered in England and Wales under company registration number 7890590.

